



**INSTRUCTIONS FOR BRONCHOSCOPY SUBSTUDY
LAB ID FORM
BID, VERSION 2.0, QUESTION BY QUESTION (QxQ)**

I. GENERAL INSTRUCTIONS

The Bronchoscopy Substudy Lab ID Form (BID) is filled out by the study staff during the Bronchoscopy Substudy Visit 1 (sputum induction) and Visit 2 (bronchoscopy) in order to link the participant ID to the specific Bronchoscopy Substudy Visit Lab ID (BRN ID).

Header Information: The header information consists of key fields which uniquely identify each recorded instance of a form. For the Event field, record if this is happening at Visit 5 or another event.

0a. Date of Collection: Record the date the data was collected or abstracted. Select the date from the pop-up calendar in the data management system (DMS) or type the date in the space provided. Dates should be entered in the mm/dd/yyyy format.

0b. Staff Code: Record the SPIROMICS staff code of the person who collected or abstracted the data. This code is assigned to each person at each site by the GIC. If you do not have a staff code and are collecting SPIROMICS data, please contact the GIC in order to receive your own individual staff code.

II. DETAILED INSTRUCTIONS FOR EACH ITEM

Please answer every question on this form.

Item 1. **Visit date:** Record the date of the Bronchoscopy Substudy visit

Item 2. **Bronchoscopy Substudy visit type:** Select only one option among the two possible choices.

- Select Visit 1 – Sputum Induction if this is the participant’s sputum induction visit.
- Select Visit 2 – Bronchoscopy if this is the participant’s bronchoscopy visit.

Item 3. **BRN ID:** Carefully scan the barcode (using the barcode scanner) on the BRN ID label OR enter the BRN ID number from the BRN ID label that has been assigned to the participant for this visit. It is preferred that you use the barcode scanner but if you chose to enter the BRN ID into the DMS then please double check to make sure all characters have been entered correctly. Please capitalize BRN.

Save and close the form.